***Belle Elementary***

***Student/Parent Handbook***

*Supplemental to the KCS Handbook*

***2022-2023***

***Principal: Danielle Burke***

***Secretary: Kara Abshire***

401 East 6th Street 304-949-2612

Belle, WV 25015 304-949-5854 *fax*

Schoology: <https://kanawha.schoology.com/login/ldap?&school=760245005>

Webpage <http://belle.kana.k12.wv.us/>

Facebook <https://www.facebook.com/groups/514871376400467>

August 2022

Dear Parents,

Welcome back to another fantastic year at Belle Elementary! We look forward to working with you to best help your child learn and grow throughout the year.

We invite you to become an active participant in our school community through volunteering, joining our PTO, or attending and supporting school events. Research clearly supports that when parents/guardians participate and are involved in their child’s education, there is a greater likelihood of academic success for the child.

The staff at Belle truly believes that communication is the key to a successful educational experience. Together, we will continue to improve the quality of our school community and provide the best for the children of Belle Elementary. Education is a partnership between the school, students, parents/guardians, and community. All children are more successful when we work as a team to achieve educational goals.

The intent of this handbook is to provide you with information about Belle Elementary School and to establish some common procedures for all of us to follow. Although we have tried to include as much information as possible, if you have additional questions, please contact your child’s teacher or the school office.

Should you have any questions or ideas about how we can improve our school, my door is always open.

Sincerely,

Mrs. Danielle Burke, Principal

**Belle Elementary Staff**

**2022-2023**

|  |  |
| --- | --- |
| Danielle Burke Principal  Kara Abshire Secretary  Chelena McCoy Counselor  Jessica Fidler. Nurse  Kelli Bostic Speech  Samantha Nelson Head Start/Pre-K  Bethany Spelock Head Start/Pre K  Kassidy Priddy Kindergarten  William Underwood Kindergarten  Reagan Casto 1st grade  Lori Healy 1st grade  Amy Casto 2nd grade  Michele Syner 2nd grade  Hailee Long 3rd grade  Ashley Skiles 3rd grade  Haley Higginbotham 4th grade  Brooke Burnett 4th grade  Kerri Ramsey 5th grade  Zoey Knake 5th grade  Judy Bowe Basic Skills Interventionists  Ashley Ross ESSERF Aide | Crystal Willis Library/Technology  Angela Burkhrt Physical Education  John Rogers Music  Sharon Fuerst Art  Kelly Rucker Reading Intervention  Bruce Boswell Math Intervention  Stephanie Thomas Special Education  Stephanie Woods Social Worker  Lacee Daughtery . Psychologist  Bobby Miller Specialist  Faith Cottrell K Teacher Assistant  Sheri Brown K Teacher Assistant  Ashley Ross Pre-K Aide  Deborah Morris Pre-K Aide  Monica Williams Head Cook  Karen Garrison Cook  Michelle Goodwin Cook  Rendell Heater Head Custodian  Michael Sommerville Custodian  Parent Assistant Ellen Robinson  Parent Assistant Pre K Core Wehrle  Parent Assistant PreK Madison Fitzwater |

**Schedule**

7:15 Doors Open to Students

7:15-7:45 Breakfast Served

7:45 Tardy Bell

10:30-12:10 Lunch Served

2:15 Dismissal

**Attendance/Tardy Policy**

**When Absent/Tardy:**

Your child is to bring in a doctor’s excuse or a parent note when coming to school tardy or returning following an absence. Notes should indicate the day/days absent and the reason. Absences have to be coded correctly by the secretary or parents could face truancy charges by the county Attendance Director/Social Worker**. Parents with students who have 10 or more unexcused absences will receive a legal notice to appear in court.**

Parents **must** sign-in tardy students. Students not in the classroom ready to work at 7:45 a.m. are considered tardy. Tardy students may be asked to sit in the office until an opportunity allows for them to be integrated into the classroom without causing interruption. Ten tardies will require a conference with the principal, parent and student. Eleven tardies will result in a referral to our Student Assistance Team. Fifteen tardies will result in a referral to central office. Note that tardies are also a part of our Positive Behavior Support program.

**A record of excessive tardiness or students leaving**

**early for appointments will be kept. Students**

**reporting to school more than 90 minutes’ after**

**commencement of the school day, shall be**

**reported one half day absent. If a student is taken out**

**of school 90 minutes early he/she shall be reported**

**one half day absent.**

A student will be required to complete and return make-up work

promptly. Make-up work will be provided on the day the student

returns to school. Teachers cannot be expected to gather work for

absent students during instructional times.

**Parent Involvement &**

**Volunteer Program**

Parent and volunteer involvement in our school is very important. All parents are encouraged to be involved and participate in school functions in accordance with KCS policies. All volunteers at the school are required to sign and adhere to the volunteer policy which may be obtained in the office. Parents are invited to participate in numerous activities at the school such as the following:

* Parent Teacher Organization
* Local School Improvement Council
* Homeroom Parents
* CASE Partnership
* Staff development study groups during ISE days.
* Family Reading/Math Night
* Strategic Planning Committee
* Counselor workshops and informal meetings
* Parent/Teacher conferences
* Classroom observations by appointment
* Computer/Internet Access during ISE days
* Parent Resource Section of Library

The goals of our volunteer program are to aide school staff in clerical tasks, provide community resource persons in music, art, careers and other areas and finally to provide better school-community relations via involvement in the decision making process concerning the needs of our school.

**Emergency Cards**

Your child’s emergency card must be on file. The school must have telephone numbers where parents or guardians may be reached during the instructional day. School facilities and staffing do not permit us to care for ill students longer than the time necessary to notify parents. If you relocate and your contact information has changed, please notify the school in writing immediately with the new information. A new Emergency Card will have to be completed and the West Virginia Educational Information System updated.

**Safety/Security**

In order to make our school a safe and nurturing place for students to learn and staff to work we are asking the following:

**Visitors:**

* All visitors must report to the office. All visitors must sign in and obtain a visitors pass. (Driver’s License Required)
* Parents are not permitted to walk students to class in the mornings. Patrols will be available to escort students who need assistance walking to class in the mornings.
* When picking-up students from school early or at the end of the day, please wait outside of the office until students are dismissed by their teachers. **Parents are not to wait outside of classrooms or in the hallways**.
* Only the front door is to be used for entering and exiting the building.

**Safe School Plan**

* **Fire Drills:** 10 drills are held per year. Students line-up outside a safe distance from the building. Please avoid using 6th St. during a drill or real fire.
* **Shelter- In- Place:** 2 drills are held every year. No one is permitted in or allowed out of the building during a shelter-in-place. All entrances/exits will be sealed and locked.
* **Lock Down:** 4 lockdown drills are held each year. Follow ALICE protocol (posted on the back of each classroom door)
* **Evacuation:** Evacuation sites include the following: Judson Baptist, Belle Town Hall, Malden Elementary, Midland Trail Elementary, Riverside High School and Cedar Grove Elementary. Location will depend on the reason for the evacuation.

**Bus/Reporting Home:**

* Students are to report home immediately after school. This will prevent anxious moments by parents and school personnel. Students are still under the protection of KCS once they exit the bus and prior to getting home. Students are subject to KCS Board Discipline Polices during this time. Note that flowers, glass and balloons are not permitted on buses.
* Inappropriate bus behavior could result in suspension from the bus.

**Permission Policy**

* If your child is to go to a different location after school, or will be picked-up by someone other than a legal guardian, it is necessary to send a note signed by the parent. This note must be signed and approved by the principal or secretary. Bus drivers will not admit a student on the bus without this notice. These arrangements must be made prior to arriving at school. Students will not be permitted to call parents to make these arrangements. Students without a note will be required to follow their usual routine. Avoid calling the school with schedule changes.

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**Legal/Custody Orders:**

Legal papers are required to be on file at the school when custody issues prevent certain adults from having access to student records. Legal orders must be resubmitted when expired and also resubmitted at the beginning of every school year. Out of date orders will be discarded and will not be honored. Make sure your child’s emergency card accurately reflects your legal order.

**Nutrition/Health/Wellness**

The new Nutrition Policy by the West Virginia Department of Education must be enforced by our school. Foods and beverages made available on school premises during the school day must meet the requirements. Foods and beverages are defined as any food or beverage, sold, served or distributed to students including snacks from vending machines, school stores, parties/celebrations, and school day fund raising activities. This does not include foods brought to school by individual students for their own consumption, however compliance is recommended.

**Guideline highlights are as follows:**

* Limit calories to no more than 200 per product/package
* Limit total fat to no more than 35% of calories per product/package excluding nuts, seeds or cheese
* Limit saturated fat to less than 10% of the total calories
* Limit trans-fat to less than or equal to 0.5 grams per product/package
* Reduce sugar content of food items to no more than 35% of calories per product excluding fruits.
* Limit sodium to no more than 200 milligrams per product/package
* Only water, 100% fruit and/or vegetable juice and non-fat and/or 1% low-fat milk, flavored or unflavored is to be served
* No candy, soft drinks, chewing gum, or flavored ice bars
* Juice beverages are not to contain added sugar
* Fruit and vegetable portions are to be no more than 4oz.
* No caffeine containing beverages
* No foods containing non-nutritive/artificial sweeteners
* No food or beverage items are to be sold, served or distributed from the time the first child arrives at school until 20 minutes after all students are served lunch
* Foods and beverages shall not be offered as a reward or used as a means of punishment or disciplinary action for any student.
* All fund raising activities involving foods and beverages shall comply with the standards set forth in this policy

**Other School Guidelines:**

* There are children in our school that have peanut and nut allergies. Exposure to peanuts or nuts can cause a life threatening allergic reaction. Children with this allergy are not to eat or inhale anything with peanuts or nuts. All foods now have an allergy disclosure under the ingredients list. Anything that contains nuts, may contain nuts, or is processed in a plant that processes nuts should not be sent to school with your child.
* If the teacher approves snacks, they must be in their original packaging so the teacher can approve them. Any snacks that are brought to school must be approved by the teacher before being given to the students. If peanut or nut products are mentioned in the allergy disclosure, then the snacks cannot be distributed to the students. If the snacks do not meet the above nutritional guidelines, they will not be distributed.
* Homemade items will not be accepted.
* Note, that the guidelines do impact holiday celebrations such as Halloween, Valentine’s Day etc…and must be followed.
* Students eating lunches from restaurants, such as McDonalds, will be required to eat at a separate table from the other students. Parents may only provide restaurant lunches for their child. If it is desired to provide a restaurant lunch for other children, those children must have a note of approval from their parent.

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**Medications**

Kanawha County Schools Administration of Medications policy allows students to take medications at school only if it is absolutely necessary in order for the students to attend school and learn. Please follow the regulations below when your child must take medications at school.

1. Send the written order from the physician. The order should include dosage

instructions and the time the medication must be given. Written permission from

the parent must also be included.

2. For medications that need to be given for longer than 21 days, an Administration

of Medication form, must be completed and signed by the physician and signed by

the parent/guardian. This form may be obtained from the school.

3. The medication must be delivered to school in the original container. Prescription

medication must be labeled clearly and accurately by the pharmacist or physician.

4. Over the Counter (nonprescription) medication must be delivered to school in the

manufacturer’s container and must be clearly labeled with the student’s name.

5. All medications must be accompanied by an order from the physician except for

the Over the Counter medications listed below. These medications must be

accompanied by a note from the parent or guardian that gives permission to

administer these medications and they must be delivered to the school in the

original container. These medications will be administered according to the

manufacturer’s directions for up to three school days. After three days, an order

from the physician, will be required.

* Ibuprofen medications such as Advil and Motrin
* Acetaminophen medications such as Tylenol
* Calamine lotion
* Simple cough drops that contain only menthol or pectin.

**This policy is in place for the safety and protection of your child. Thank you for your cooperation.**

**Positive Behavior Program**

Our school has a Positive Behavior Program. Students are expected to follow the five school rules:

1. Respect myself, others and property

2. Be on time and prepared

3. Listen and follow directions

4. Keep hands, feet, objects and ugly words to self

5. Walk and talk quietly

Each student will have an account on Class Dojo. This is a website where school staff can track the behavior (good or bad) of each student confidentially. This website allows the parents and school staff members to communicate about behavior in the classroom. More information about signing up for a Class Dojo account will be sent home soon. Students who do not follow the rules will be subject to the consequences as outlined in Policy J25.

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**Homework**

Homework is a necessary and integral part of the total education process. The habit of homework is to be initiated early in the student’s experience. Homework assignments are permitted consistent with the following maximum time allotments:

* K-1st Grade Limited to 15 minutes daily
* 2nd/3rd Grade Limited to ½ hour daily
* 4th/5th Grade Limited to 1 hour daily

Homework times are estimated by the teacher for how long it would take the average student to complete.

**Fundraising**

No student is allowed to sell products door-to-door. Any student selling door-to-door may not participate in any prize program or any future fund raising events.

Money earned is allocated for supplies, instructional materials, student rewards/awards, staff/volunteer recognition programs, field trips, technology, playground, and school beautification projects.

**Dress Code**

Any clothing, jewelry or accessories with decorations, patches, lettering, advertisements, etc., that may be considered obscene or offensive are not to be worn to school. This includes any clothing, jewelry, accessories that may be used as weapons, which have drug emblems, contain obscenities, tobacco or alcoholic beverage references, which may be considered derogatory towards a race, culture, or religion or which may be considered sexual harassment.

Crop tops, tube tops, halters, transparent material, and strapless dresses without jackets are unacceptable. Shirts or blouses must cover the entire torso at all times, even in movement. Shorts and skirts must reach mid-thigh.

**Flip Flops/Thongs are not permitted**. These shoes have been determined to cause safety issues/injuries. Tennis shoes must be worn in Physical Education and on the playground or the child will not be able to participate.

\*Students who violate the dress code may be required to call home to have appropriate clothing brought to school.

Refer to the KCS Handbook for more detailed information about the Dress Code.

**Telephone Usage**

Students are not permitted to use the school telephone except in emergencies. Nor are students called to the telephone, except in emergencies. Messages will be relayed from the office to students if they are of an emergency nature. The school office should not be expected to deliver messages that could have been handled before leaving the home.

Make early dismissal day arrangement plans with your child ahead of time. It is not possible to allow each child to phone home for instructions. Notes should be sent to classroom teachers to make them aware of any issues or schedule changes.

Please avoid calling the school between 11:00-1:00 as office personnel are usually involved with supervising the lunchroom.

**Personal Property**

Possession of personal property items that are not needed for the instructional objectives of the school day are not permitted. The purpose of identifying specific items is to eliminate any items that disrupt classroom instruction or operation of the school, to eliminate the responsibility of school personnel for items that are expensive which could be lost or broken and to eliminate items that violate Board of Education Policy.

The following items are not permitted. Additional items may be identified by the individual classroom teachers:

* Toys (Especially collectible cards)
* Animals/Pets
* Electronic equipment (MP3, IPODs, Radios…)
* Regular games and electronic games
* **Cell Phones**
* Medications without doctor and parent permission

Teachers have the authority to permit exceptions if certain items are part of a special/temporary classroom project. (Animals are specifically prohibited by Board of Education Policy, no exceptions)

**Field Trips and Excursions**

Students are to meet guidelines in order to attend field trips. Students not meeting guidelines may be excluded from the trip by the classroom teacher/principal. Specific behavior guidelines will be sent home outlining expectations prior to the trip.

* Displays acceptable behavior as outlined in the discipline code for the school and county.
* Maintains acceptable work habits in his/her classroom
* Meets positive behavior program guidelines
* Exhibits self-control in and out of the classroom
* Attends school faithfully in accordance with Kanawha County attendance policy. No excessive absences/tardies.
* Permission slips and medical forms must be signed and returned prior to trips. Students will not be permitted to call home for permission

School based staff members will be the sole chaperones on field trips unless determined by the principal that parent assistance is needed. **Only school based staff members will be permitted on overnight trips.**

**Dismissal**

**\*6th Street is closed to thru traffic from 2:00 to 2:45 pm daily.**

**Car Riders**

Students who are picked up in a car are to report to room 108 after the dismissal bell rings at 2:15. **ALL** persons picking up students by car must use the back alley. Drivers are to remain in the vehicle. Parents are not permitted to park and walk to the door to pick up students. We begin dismissing car riders to their respective cars at 2:20. There can be no cars parked in the alley before 2:00. Please avoid parking at local businesses and in the driveways of private residences.

**Walkers**

Students who walk from school to home will be dismissed at approximately 2:25 pm and report to the front door. A staff member will dismiss these students from the building and they are expected to report home immediately. Students may not play on the playground until they have first reported home.

**Bus Riders**

Students who ride the bus are to remain in their classrooms when the dismissal bell rings at 2:15. These students will be called by the intercom as the buses arrive in front of the school. Bus students are to exit through the front door.

**Phone Calls About Change of Dismissal Plans:**

**No phone calls or parents who wish to pick up their child will be allowed after 1:45. If you have a change of plans please make sure to call before 1:45. This is a safety concern for our students and staff.**



**Facility Usage**

A Certificate of Liability Insurance is required for all outside groups using Board of Education property for any reason. The required amount of coverage that is needed is no less than $1,000, 000. Certificates of insurance and a letter of endorsement must be received 48 hours prior to the event. In addition, A Facilities Use Form (Board Re. C41A) must be filled out for any event by the principal and group using the facility. There is a $15 per hour charge for the use of a classroom and a $25 per hour charge for the use of the multi-purpose room. If custodians, food service workers or other school employees are needed during the event, an additional amount will be charged to the group.

**Birthdays/Celebrations**

Invitations to student birthday parties may be passed out at school providing all students in the classroom receive an invitation.

Flowers and balloons may be sent to school, but students will not be allowed to pick them up in the office until the end of the school day. Flowers and balloons are not permitted on school buses. Students with flowers or balloons must be picked-up by a parent that day or the items will be left at school.

Teachers may accommodate birthday celebrations for students, however they are to be kept very simple and take little of the instructional time. Arrangements for celebrations must be made a minimum of 2 days in advance with the classroom teacher.

**Strategic Plan**

**Vision Statement**

Belle Elementary School is a place where all students are encouraged to strive for academic, social, and emotional excellence in a safe and supportive atmosphere.  Our goal is to work in partnership with our parents and community to create an engaging and positive environment where students are empowered to discover their strengths and to achieve maximum potential.  We set high expectations for all students.  Our entire school community shares the belief that all children can and will learn. —

Simply put:

**Our mission**: Let’s see how far we can go!

Our Beliefs:

* All students can achieve.
* Quality teaching is the key to student success.
* Schools, parents, and community must be partners in learning.
* Schools must be safe and caring places.
* All teachers must be facilitators of 21st century literacy skills.
* Effective leadership skills are essential for creating 21st century schools.

The Strategic Plan for Belle Elementary School is available for your review at any time. If you would like more information about the plan or would like to be on the planning committee, please contact the principal. Your input and questions are appreciated.

**Student Awareness**

Students and parents must be aware of Policy J25 regarding Student Behavior including the sections dealing with weapons, drugs and sexual harassment. Please be aware of the consequences for violating these policies.

Weapons, drugs, tobacco, alcohol and sexual harassment are not permitted on school property.

**Parent/Educator Resource Center (PERC)**

The mission of the PERC is to provide families, educators and the community with information, training, and support to work in partnership for each child’s educational success. PERC offers information regarding all aspects of education and can refer families to social and literacy resources as well.

Contact: Parent/Educator Resource Center

304-348-7715

perc@mail.kana.k12.wv.us

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**Curriculum Standards and Objectives, Concept Maps, and Pacing Guides:**

Teachers at all grade levels will be implementing the West Virginia College and Career Readiness State Standards. They will also be following the Concept Maps and Pacing Guides established by Kanawha County Schools. Adopted textbooks and other supplemental materials will be utilized to instruct students so that mastery of the content standards is achieved. https://webtop.k12.wv.us/0/apps/tree/

**Tobacco**

Kanawha County Schools has a no tobacco policy in effect for all school properties. This includes but is not limited to cigarettes, snuff, chewing tobacco, and vaping. Staff, students and parents are to be informed of this policy.

Pearson’s Reading Street is our adopted text and it allows for differentiated instruction for readers at all levels. Grades 1-5 will use Pearson’s SuccessNet, on-line, to assess students and track their progress.

**Reading Curriculum/Assessments**

**National Reading Panel – Five Elements of Reading**

Belle Elementary staff will implement the skills children need to read well as outlined by the research in Put Reading First: The Research Building Blocks for Teaching Children to Read. The reading skills being focused on are as follows:

* Phonemic Awareness
* Phonics Instruction
* Fluency Instruction
* Vocabulary Development
* Text Comprehension

**Phonemic Awareness:**

Teachers in grades K-1 will be working with students to improve their phonemic awareness. Phonemic awareness is the ability to hear and manipulate the sounds in spoken words and the understanding that spoken words and syllables are made up of sequences of speech sounds. In other words, it is the awareness that sounds (phonemes) make up spoken words. Students must be taught this essential pre-reading skill.

**DIBELS:**

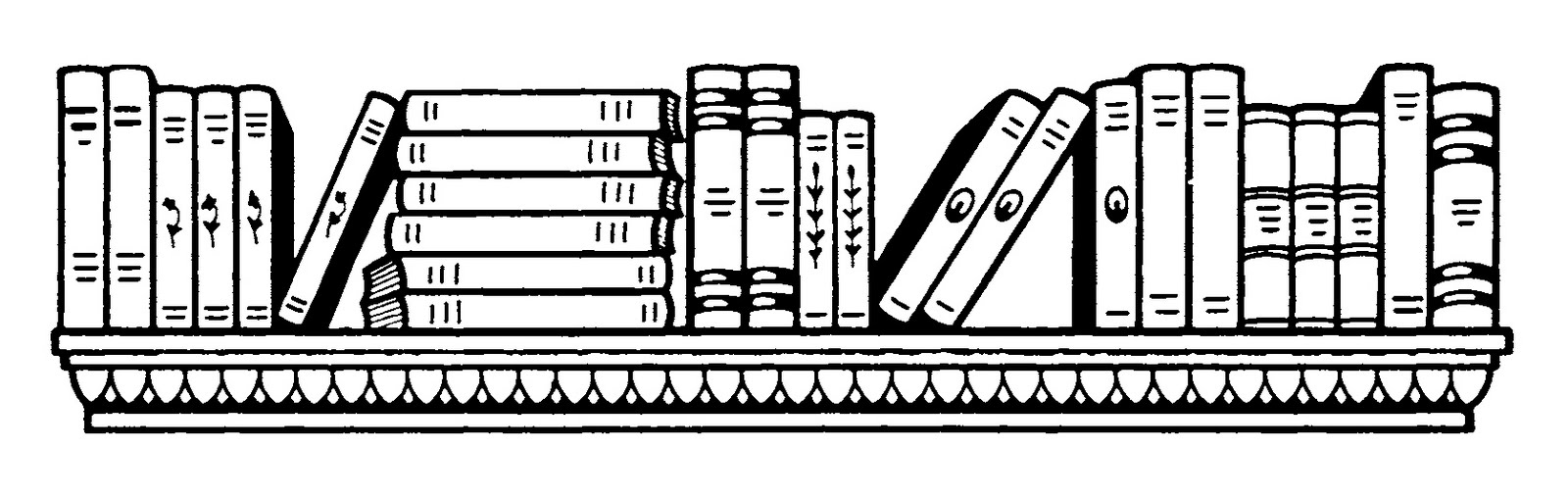
The Dynamic Indicators of Basic Early Literacy Skills (DIBELS 8) are a set of standardized, individually administered measures of early literacy development. They are designed to be short (one minute) fluency measures used to regularly monitor the development of pre-reading and early reading skills. Subtests administered to students in grades K-2include the following: Letter Naming Fluency, Nonsense Word Fluency, Phoneme Segmentation Fluency, Oral Reading Fluency and Retell Fluency. DIBELS testing results will be sent home to parents following each benchmark test.

**Phonics:**

Teachers in the primary grades will be instructing students in phonics. Phonics is a method of teaching students how to read by learning the sounds each letter and letter cluster makes. It is only after this understanding of the sound/letter relationship is achieved that successful, independent reading can occur. The Phonics program is an explicit, systematic phonics program, which means that students are first taught individual letters, the sounds those letters make and the rules governing the use of those letters. Over time, students will learn the 26 letters, the 44 sounds those letters make, and the 70+ ways those sounds are spelled, as well as the four vowel rules basic to the English language.

**Guided Reading:**

Belle Elementary School teachers will be implementing Guided Reading Literacy Footprints across all grade levels. Guided reading is an instructional approach that involves a teacher working with a small group of students who demonstrate similar reading behaviors and can all read similar levels of texts. The text is easy enough for students to read with the teacher’s skillful support. The text offers challenges and opportunities for problem solving, but is easy enough for students to read with some fluency. Teachers will choose selections that help students expand their strategies. Guided reading is important to students because it gives them the chance to apply strategies they already know to new text. Teachers provide support, but the goal is independent reading. The ultimate goal is for students to be able to read a variety of texts with ease and deep understanding.



**Math Curriculum & Assessments**

MY Math is the new math curriculum for grades K-5.

Made with a strong K-5 Foundation

Students gain a progression of knowledge in McGraw-Hill My Math thanks to the K-8 Math authorship team that created the programs using Understanding by Design – a research-proven approach to learning that identifies the desired outcome first and tailors learning to meet the objective. This framework is the perfect foundation for rigorous standards, resulting in a McGraw-Hill My Math program that provides the conceptual understanding, key areas of focus, and connection to prior concepts and skills.

McGraw-Hill My Math can help you challenge your students in a way that inspires them to embrace the power of mathematics through real-world applications and experience just how fun math success can be. By weaving the three components of rigor throughout the student edition and program, McGraw-Hill My Math enables your students to progress toward a higher level of achievement and steadily grow their math confidence.

<https://www.mheducation.com/prek-12/program/mcgraw-hill-my-math2018/MKTSP-ACJ04M0.html>

**State Standardized Assessments**

**WV General Summative Assessment:**

The WVGSA is an online summative test given toward the end of the school year to measure student performance on the state’s content standards, which provide clear, consistent guidelines for what students should know and be able to do at each grade level. The WVGSA measures student performance in English language arts/literacy and math in grades 3-8 and 11, and in science in grades 5, 8, and 10.

The student test results provide information on where students stand on their path to success in college and career. We are committed to ensuring that all students are prepared with the critical thinking, problem solving, and reasoning skills that they need to be successful in life. What do the different levels on the test mean? Students scoring a Level 3 or Level 4 as indicated on their reports are on target for being academically ready for college-level coursework or entering the workforce following graduation. Students scoring a Level 1 or Level 2 may need additional support to become college and career ready.

<https://wv.portal.airast.org/>

WV CIA State Testing will happen twice a year. We will be taking the CIA in August and January.

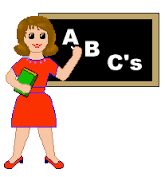
**No Requests for Teachers**

We do not accept requests for teachers.

Students will be grouped according to academic, social and behavioral needs. We will be looking closely at educational data to determine balanced student groupings in each classroom.

Data such as West Virginia Summative Assessment, DIBELS, Reading/Math Benchmark tests, and formative assessments will be analyzed when making grouping decisions.

Creating a balanced educational setting for **ALL students** is essential to the overall success of our school and we are glad that you can understand the need for this policy.



**Local School Improvement Council**

The Belle Elementary LSIC meets 4-5x per year. The LSIC is made up of parents, educational personnel, community members and business owners. The LSIC is an elected council.

The LSIC does the following:

* Encourage the involvement of parents/guardians in their child’s education process and in the school
* Encourage businesses to provide time for their employees who are parents/guardians to meet with teachers concerning their child’s education.
* Encourage advice and suggestions from the business community
* Encourage school volunteer programs and mentorship programs
* Foster utilization of the school facilities and grounds for public community activities.

**Parent Teacher Organization**

The Belle Elementary PTO meets 3-4x per year. The PTO is made up of parents and teachers and is governed by an executive committee. Membership into the PTO is $5.00.

Fundraising money will be used to support the following PTO initiatives:

* School beautification projects
* Playground/Physical Activity Events
* Stipends for classroom accounts
* 21st Century Technology Integration
* Student and volunteer reward programs
* 5th grade trip and reception
* Teacher Appreciation Week
* Improve communication between home/school
* Create awareness of instructional programs
* Involve parents more closely in educational affairs and operations.



**EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER DISCRIMINATION PROHIBITED**

As required by federal laws and regulations, the Kanawha County Board of Education does not discriminate on the basis of sex, race, color, religion, disability, marital status, age, or national origin in it's employment practices and or in the administration of any of it's education programs and activities.  Inquiries may be directed to Samantha Ferrell-Hill, Title IX Coordinator, Kanawha County Board of Education, 200 Elizabeth Street, Charleston, WV 25311-2119, phone 348-1379; to the Section 504 Coordinator, Kanawha County Board of Education, 200 Elizabeth Street, Charleston, WV 25311-2119, phone 348-7740; to Elimination of Sex Discrimination Program coordinator, 558-7864 or the US Department of Education's Director of the Office of Civil Rights (215) 596-6795

**IF PRINT MATERIALS ARE NEEDED IN AN ALTERNATIVE FORMAT DUE TO A DISABILITY OR LITERACY ISSUE, PLEASE CONTACT THE PRINCIPAL TO MAKE THOSE ARRANGEMENTS.**

**Schoology**

**Please log into Schoology daily. Student log in** [**https://kanawha.schoology.com/**](https://kanawha.schoology.com/)

**Teachers will be sending home parent codes the first week of school.** <https://www.schoology.com> Parent log in . **If you have previously set a password you will need to reset it if you cannot remember it. The school does not have access once you set a password.**

**You can message and email teachers from Schoology. Access student grades, textbooks and homework. Any remote day’s students will work through Schoology and should log in on time as if they are in school.**

**Log in at 8:30am to your ELA course for instructions about your day.**

**Updates are on the side of your screen. This had all upcoming activities and events that are going on around the school.**



**Let’s have a great year!**